

**Main Highlights of CAE's Audit Committee  
Meeting held on 8 February 2023**

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The Audit Committee Meeting was held on Wednesday, 8 February 2023, at 10:00 am.

**The meeting was attended by:**

Dr. Adel Danish	Non-Executive Board Member – Audit Committee Chairman
Mr. Didier Reboul	Non-Executive Board Member – Audit Committee Member ( <i>By Video Conference</i> )

**Attendees:**

Mr. Hesham Helmy	Head of Internal Audit (CAE)
Mr. Samer Masoud	Deputy Head of Internal Audit (CAE)
Mrs. Hala Ragab	General Counsel & Corporate Secretary (CAE)
Mr. Amr Fathy	Head of Compliance & Financial Security Department (CAE)
Mr. Ahmed Awaad	Partner – Ernst & Young
Mr. Rashad Hosny	Partner – Mazars, Mostafa Shawky & Co.
Mr. Ravinarayanan Iyer	Chief Financial Officer “CFO” (CAE)
Mr. Ayman Fawzy	Head of Accounting, CBE & Statutory Reporting – Finance Dept. (CAE)
Mr. Franck Flament	Chief Risk Officer “CRO” (CAE)
Ms. Dina Waheeb	Deputy Chief Risk Officer (CAE)

**The following are the key issues discussed:**

- 1) Looking into the status of implementation of the decisions and recommendations of the previous meeting of the Audit Committee.
- 2) Reviewing the financial statements of the Bank for the period ended 31/12/2022, including a description of relationship with the related parties.
- 3) Considering the appointment of External Auditors for the F/Y 2023 and the proposals for any additional services required from them.
- 4) Reviewing the reports issued by the Internal Audit Department of the Bank including an annual report on the Committee's activity & the key recommendations issued by the Committee during the year 2022 and the Internal Audit Dept.'s assessment of the branches &

departments audited for the previous year; presenting the key recommendations of the Internal Audit Dept. to monitor and improve the internal control environment & maintaining the Bank's assets; and also discussing the data of the Internal Audit staff members and their levels of training & qualification.

- 5) Presentation of the reports submitted by the Risk Dept. including a report from the Permanent Control & Operational Risk Dept., as well as reports submitted by the Head of Compliance for the period ended 31/12/2022.
- 6) Reviewing the reports prepared by the Head of Legal Dept. on the legal risks facing the bank.
- 7) Reviewing the reports submitted by the External Auditors for the F/Y ended 31/12/2022.

#### **Key Decisions of the Audit Committee:**

- 1- The Audit Committee stressed that the internal control reports submitted to it by the Bank's Compliance Department must always include the development of the results of set controls compared with previous periods, in order to trace the extent of improvement thereof. In case of non-improvement of any of such results, a detailed analysis in this regard should be submitted to the Audit Committee.
- 2- In coordination with the executives of Large Corporate & SMEs departments, the Deputy Chief Risk Officer to submit the updated position to the Audit Committee regarding the renewal of credit facilities and the action plan developed in this regard.
- 3- The Audit Committee requested the Head of Call Center of the Bank to study the evolution of customers' waiting time on the Interactive Voice Response (IVR) system and to take the necessary actions to improve the service.
- 4- The Audit Committee expressed their non-objection on the proposal submitted by the Finance Dept. of the bank regarding the appointment of External Auditors for the F/Y 2023, and the fees determined in this regard, as well as non-objection regarding the additional special assignments submitted by the Finance Dept. with the fees estimated for them.

- 5- The Audit Committee reviewed and approved the report of the Internal Audit Department of the Bank on the results of follow-up of the audit recommendations to improve the internal control environment of the Bank.
- 6- The Audit Committee reviewed and approved the updated detailed status of the 2022 Audit Plan, including dropping one of the audit missions from the 2022 Audit Plan and to be switched to the 2023 Audit Plan.
- 7- The Audit Committee reviewed the annual report on the Audit Committee's Activities for the year 2022.
- 8- The Audit Committee approved the Key Performance Indicators (KPIs) for evaluating the performance of the bank's Internal Audit Department for the second half of 2022, along with the relevant policy and criteria applied in preparing these indicators.
- 9- The Head of Compliance of the bank to present the updated status on training the bank's staff through E-Learning on some training programs.
- 10- The Head of Compliance Department to present the updated position to the next Audit Committee's meeting regarding the action plans developed to improve the results of updating the "Know Your Customer KYC" model.

**Dr. Adel Danish**

**Chairman of Audit Committee  
& Member of Board**

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